

FIVE BOROUGH BIKE CLUB, INC.
Minutes of Board
August 3, 2015

Present

Shawn Carney—Vice President
Andrea Mercado – Secretary
Bill Mastro – Day Trips Coordinator
Elizabeth “Eliz” Peters— Treasurer
Ed Sobin—Leadership Training Co-Coordinator
Manny Sanudo – Leadership Training Co-Coordinator
Mark Guralnick—Membership Coordinator

A quorum being present, the meeting was called to order at about 6:10 PM. Shawn presided in the absence of Mel.

By motion made by Bill and seconded by Eliz, the Board approved the July Board minutes, as amended.

Discussion was had on the number of Bike Club Leaders required for a weekend trip and circumstances and timing for the cancellation of undersubscribed weekend trips. Upon motion duly made by Bill and seconded by Eliz, the Board agreed unanimously as follows:

All weekend trips, with no exceptions, must contain and budget for, no less than two Leaders;

Where a weekend trip is undersubscribed, the Weekend Trips Coordinator may, in their sole discretion and on a case by case basis, recommend to the Board for its approval that the Club subsidize the financial shortfall;

The deadline for determining whether a weekend trip is undersubscribed will be two weeks prior to listed departure. A weekend trip is undersubscribed if the total fees paid by subscribed trippers do meet or exceed budgeted expenses.

Discussion was had on the proposal by Eliz to migrate the finance records of the Club from Quickbooks™ to Quickbooks™ online. Cited advantages included that it more easily facilitated collaboration, annual transition of the treasurer function, provided automated cloud-based back-up, and offered a direct conduit to Paypal™ to assist in the recording of sales of Club merchandize and payment of dues. The online version cost \$312/year versus \$71/year to license of offline version. Upon motion duly made by Bill and seconded by Shawn, the Board agreed unanimously as follows:

The Treasurer be and hereby is, authorized to migrate the financial records of the Club to Quickbooks™ online and to incur on behalf of the Club, the expense therefor..

Discussion was had on the need to further means to streamline payment and accounting of membership fees. The current online payment system Paypal™ charges amount to \$1 per transaction. With goal of disincentivizing Club members to pay their dues by check, upon motion duly made by Bill and seconded by Eliz, the Board agreed unanimously as follows:

That the Treasurer be and hereby is, authorized to arrange that the Club absorb the \$1 transaction fee for those Members who pay their dues by Paypal™

Discussion was had on Club ongoing cooperation with Transportation Alternatives and Bike New York. With respect to the former, discussion was had on encouraging Leaders to identify rides which they lead which were suitable training rides for the TA Century. Progress with respect to co-sponsoring a bike safety course with Bike New York was discussed.

Discussion was had on providing Leaders with best practices to suggest ways in which they can improve the conduct of Club rides. It was agreed that Ed would begin discussions on this topic on the Club leader forum.

Discussion was had on the holiday party and the need to set a date and a place as soon as possible.

Discussion was had on the election process and on whom would run for reelection and in what capacities.

There being no further business before the Board, upon motion duly made and seconded, and unanimously approved, the Meeting was adjourned at 8:50PM

Respectfully submitted,

/S/

Andrea M Mercado,
Secretary